

*35<sup>th</sup> Annual*  
**SURFSIDE UNITED METHODIST CHURCH**



**Friday October 26 & Saturday October 27**

**9:00 a.m. to 5:00 p.m.**

**800 13<sup>th</sup> Avenue North, Surfside Beach, SC 29575**

Site Size: 12' x 12' <b>FEE (must be paid with the application):</b> \$75 for a 2-day outside site (#1-#127) \$100 for a 2-day inside site (#201-#220) \$50 for a 1-day inside site – Saturday only (#301-#308)	<b>Fall Festival contact:</b> <b>Anna Henry</b> <a href="mailto:FallFestival@surfsideumc.org">FallFestival@surfsideumc.org</a> <b>843-790-4108</b>
---	---

**IMPORTANT TERMS, CONDITIONS & INFORMATION:**

- All items must be hand crafted by the vendor; no resale, flea market, or factory outlet products are allowed.
- No vendor baked goods are allowed due to the UMW Bake Sale.
- SUMC is a SMOKE FREE campus; no smoking is allowed at any time on our campus.
- Effective June 1, 2018, the City of Surfside Beach banned all single-use plastic bags within the city limits. Vendors must provide RECYCLABLE PAPER BAGS only.
- Vendor spaces may be shared. Please include names and information for both vendors on the application.
- Vendors need to indicate their 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> site choices. We will not accept “same site as last year” as a choice.
- All applications will be marked in order of receipt and sites will be assigned on a first-come first-served basis.
- **INSIDE VENDORS:** on the application, there are additional requirements for inside vendors and an agreement that must be signed and submitted with all inside site applications.
- Applications (with checks payable to SUMC) should be submitted to: SUMC, Attn: Anna Henry, 800 13<sup>th</sup> Avenue N, Surfside Beach, SC 29575. Applications may also be submitted in person during normal church business hours.
- Vendors will be emailed a confirmation and site number/location after the application is accepted.
- We expect the Festival to sell out again this year. Afterward, any remaining vendor applications will be placed on a waiting list. Vendors will be notified via email if they have been placed on the waiting list.
- Set up for all 2-day vendors (inside & outside) is Thursday October 25, 2018 after 1:00 p.m. Vendors are strongly encouraged to set up on Thursday afternoon/evening as all parking on 17 Business, 13<sup>th</sup> Avenue (both sides), and the SUMC parking lot will be blocked from Thursday night - Friday morning and Friday night - Saturday morning until the Festival opens.
- Set up for 1-day vendors (inside) is after 6:00 pm on Friday or after 6:00 am on Saturday.
- SUMC will be providing security on both Thursday and Friday nights.
- NO vendor parking is allowed on either side of 13<sup>th</sup> Avenue North, along 17 Business North, in the SUMC parking lot, or in the bank parking lot in order to allow for customer parking. SUMC Security will be monitoring these areas and cars that are parked too long are subject to towing at the owner’s expense.
- Vendor parking will be at First Baptist Church, 711 16th Ave N, Surfside Beach, SC 29575 (about .3 mi from SUMC). SUMC will provide golf cart shuttles to/from the parking lot before, during, and immediately after the Festival.
- Handicapped parking is available; vendors must have current handicapped parking permits and notify SUMC in advance so space can be reserved.
- Checks deposited by SUMC and returned by the bank for insufficient funds or other reasons will incur a \$25 fee. The vendor must replace the check and pay the returned check fee in cash by the notified deadline. Failure to do so will result in forfeiture of the site reservation.
- Vendors who wish to cancel their reservations need to notify the Festival as soon as possible (contact info above). NO refunds will be made after October 12, 2018.

**SURFSIDE UNITED METHODIST CHURCH  
2018 FALL FESTIVAL VENDOR APPLICATION**

Name(s):							
Business Name:							
Street:							
City:		State:		Zip:			
Primary Phone:			Secondary Phone:				
Email Address:							
Facebook Page:							
Type of Craft (be specific):							
Site Request:		<input type="checkbox"/> 2-day Outside (#1-127) \$75 <input type="checkbox"/> 2-day Inside (#201-220) \$100 <input type="checkbox"/> 1-day Inside (#301-308) \$50					
Site choice #1		Site choice #2		Site choice #3			

**AGREEMENT (all vendors):** *I/We agree to all terms and conditions as stated on page 1 of this application. Failure to adhere to the terms and conditions may result in dismissal from the Festival and forfeiture of the site fee. (All vendors for shared sites must sign)*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*  
**AGREEMENT (inside vendors only):** *SUMC has a floor in the Family Life Center that requires special care. Per the SUMC Board of Trustees, all Fall Festival inside site vendors must adhere to the following rules:*

- Please initial after each rule; sign the form below; and print your name. If the site is shared, each vendor must sign.
- As an inside vendor, I/we will provide my own floor covering/protection for under any of my/our tables, racks, displays, chairs etc. in my site. Initials: \_\_\_\_\_ Initials: \_\_\_\_\_
  - As an inside vendor, I/we will use transportation equipment for my/our items/booth that will NOT scratch the floor (no sharp edges, no scraping, etc.) Initials: \_\_\_\_\_ Initials: \_\_\_\_\_
  - As an inside vendor, I/we will have our items packed & will be out of the building no later than 60 minutes after the Festival ends on Saturday so SUMC can set up for "The Wave" contemporary Worship service. Initials: \_\_\_\_\_ Initials: \_\_\_\_\_
  - I/we will check in with a Fall Festival representative upon arrival and understand that if I/we do not meet the requirements outlined above that I/we will NOT be able to set up a booth for the Fall Festival and the site fee will be forfeited. Initials: \_\_\_\_\_ Initials: \_\_\_\_\_

I/we agree to the inside vendor rules as described above. I/we understand that failure to observe the inside vendor rules as stated will result in dismissal from the Festival.

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
 Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_

<b>FALL FESTIVAL USE ONLY</b>	
Date application received: _____	Payment: _____
Site number(s) assigned: _____	By (Fall Festival initials): _____