

38th Annual

SURFSIDE UNITED METHODIST CHURCH



Friday October 22, 2021 9:00 am – 5:00 pm

Saturday October 23, 202 9:00 am – 4:00 pm

Surfside UMC, 800 13th Avenue North, Surfside Beach, SC 29575

OUTSIDE VENDOR APPLICATION

OUTSIDE Site Size: 12' x 12'

FEE (must be paid with the application): \$100 for a 2-day outside site (#1-#122)

Fees must be paid by check or money order only; NO cash.

Applications must be mailed; no applications can be dropped off or presented in person at SUMC

SUMC Fall Festival contact: Anna Henry

FallFestival@surfsideumc.org or 843-790-4108

IMPORTANT TERMS, CONDITIONS & INFORMATION:

- Only original, handcrafted, or handmade items attributable to the displaying vendor are allowed. We do not allow direct sales, resales, flea market items, factory outlet products etc.
- Vendors who did not participate in the 2019 or 2020 Festival must submit pictures, website, Etsy, or Facebook page information with their applications. We have that information on file for all vendors who participated in 2019 & 2020.
- Applications will be available on March 15, 2021. On March 31, the Committee will review all applications received at that time. Vendors will be notified via email shortly thereafter with their assigned site number(s). The Committee will review applications every two weeks until the vendor sites are sold out.
- Sites may be shared by 2 vendors (max). Please include names and information for both vendors on the application.
- Vendors need to indicate their 1st, 2nd, and 3rd site choices. We will not accept "same site as last year" as a choice.
- We reserve the right to limit the number and types of vendors; the decisions of the Committee are final. Application fees will not be processed until a vendor's application is accepted by the Committee.
- Applications, with checks or money orders payable to SUMC (NO cash), should be mailed to: **SUMC Fall Festival, Attn: Anna Henry, 800 13th Avenue N, Surfside Beach, SC 29575. Applications cannot be dropped off or presented in person at SUMC.**
- If the Festival sites sell out, remaining vendor applications may be placed on a waiting list. Vendors will be notified via email if they are on the waiting list.

- Vendors are responsible for collecting & reporting sales tax.
- No vendor baked goods are allowed due to the UMW Bake Sale.
- SUMC is a SUBSTANCE FREE campus; no smoking, vaping, alcohol, or drugs are allowed at any time on our campus (this includes during set up and take down).
- Vendors are not allowed to bring pets.
- In 2018 the City of Surfside Beach banned all single-use plastic bags within the city limits. Vendors must provide PAPER BAGS OR BIODEGRADABLE PLASTIC BAGS (green) only.
- There is no public Wi-Fi available.
- Vendors must provide and are responsible for their own tables/chairs/tents; tents must be secured on all four corners.
- No generators are allowed.
- SUMC cannot provide assistance with loading/unloading or set up/take down.
- Outside vendors are required to stay within their 12' x 12' site – NO exceptions.
- The 13th Avenue sidewalk cannot be used/blocked by vendors at any time.
- Handicapped parking signs/areas cannot be blocked by vendors at any time.
- NO vendor parking is allowed on either side of 13th Avenue North; along 17 Business North; in the SUMC parking lot; or the bank parking lot in order to allow for maximum customer parking. SUMC Security will be monitoring these areas; cars that are parked too long are subject to towing at the owner's expense.
- Vendor parking will be at First Baptist Church, 711 16th Ave N, Surfside Beach, SC 29575 (about 1/3 mile from SUMC). SUMC will provide golf cart shuttles to/from the parking lot before, during, and immediately after the Festival.
- Handicapped parking is available; vendors must have current handicapped parking permits and notify SUMC in advance so space can be reserved (please use the checkbox on the application).
- To help alleviate congestion on Saturday evening, please pack all your items before retrieving your car.
- Checks deposited by SUMC and returned by the bank for insufficient funds or other reasons will incur a \$25 fee. The vendor must replace the check and pay the returned check fee with a money order by the notified deadline. Failure to do so will result in forfeiture of the site reservation.
- Vendors who wish to cancel their site reservations need to notify the Festival as soon as possible (contact info above). Refunds may be requested and will be determined on a case-by-case basis. NO refunds will be made after September 30, 2021.
- There will be no refunds in case of inclement weather.
- No refunds will be made for vendors who paid the site fee and do not attend the event.
- Surfside United Methodist Church is not responsible for any loss or injury to the vendor, their associates, or their property/goods.
- Set up for all outside vendors is Thursday October 21, 2021 after 1:00 p.m. The church building will be closed at 6:00 pm on Thursday.
- Vendors are strongly encouraged to set up on Thursday afternoon/evening as all parking on 17 Business, 13th Avenue (both sides), and the SUMC parking lot will be blocked from Thursday night - Friday morning and Friday night - Saturday morning until the Festival opens.
- SUMC will be providing security by Surfside Beach Police Officers on both Thursday and Friday nights.
- All communication including acceptance & site assignment will be via email, so please keep all SUMC Fall Festival emails.

**SURFSIDE UNITED METHODIST CHURCH
2021 FALL FESTIVAL **OUTSIDE** VENDOR APPLICATION**

Name(s):					
Business Name:					
Street:					
City:		State:		Zip	
Primary Phone:		Secondary Phone:			
Email Address:					
Type of Craft (be specific):					
<input type="checkbox"/> SUMC member <input type="checkbox"/> Handicapped parking needed (valid state permit required) <input type="checkbox"/> I would like SUMC Hospitality coverage for breaks					
Time participating in the SUMC Fall Festival: <input type="checkbox"/> 1 st year; <input type="checkbox"/> 2-5 years; <input type="checkbox"/> 6-9 years; <input type="checkbox"/> over 10 years					
Site Fee:	<input type="checkbox"/> 2-day Outside \$100; sites #1-122 (no 1-day outside sites are available at this time)				
Site choice #1		Site choice #2		Site choice #3	
<i>Please Note: we will do our best to honor your site preference(s); "same as last year" is unacceptable</i>					
<i>Vendors who participated in the 2019 and/or 2020 Fall Festivals do not need to complete this section; your information is on file.</i>					
Website, Facebook page, or Etsy information: _____					
OR pictures enclosed <input type="checkbox"/>					
Comments:					

AGREEMENT (all vendors): *I/We agree to all terms and conditions as stated on pages 1 & 2 of this application. Failure to adhere to the terms and conditions may result in dismissal from the Festival and forfeiture of the site fee. (Both vendors must sign for shared sites)*

Signed: _____ Date: _____

Signed: _____ Date: _____



FALL FESTIVAL USE ONLY			
Date application received:	Amt Paid: \$	Ck#	By: _____
Site number(s) assigned: _____	Date: _____	By: _____	Confirmed: _____