

41<sup>st</sup> Annual

## SURFSIDE UNITED METHODIST CHURCH



Friday October 18, 2024 9:00 am – 5:00 pm

Saturday October 19, 2024 9:00 am – 4:00 pm

Surfside UMC, 800 13<sup>th</sup> Avenue North, Surfside Beach, SC 29575

**OUTSIDE SITES ONLY** Site Size: 12' x 12' approx.

*FEE (must be paid with the application): \$175 for a 2-day outside site (#1-#151)*

*Fees must be paid by check or money order only; NO cash.*

*Applications must be mailed; no applications can be dropped off or presented in person at SUMC*

**SUMC Fall Festival contact: Anna Henry**

**[FallFestival@surfsideumc.org](mailto:FallFestival@surfsideumc.org) or 843-790-4108**

### **IMPORTANT TERMS, CONDITIONS & INFORMATION:**

- Only original, handcrafted, or handmade items attributable to the displaying vendor are allowed. We do not allow direct sales, resales, flea market items, factory outlet products etc.
- New vendors or vendors who have not participated in more than 3 years must submit pictures, website, Etsy, or Facebook page information with their applications. We have that information on file for all vendors who participated in the last 3 years.
- Applications will be available on March 15, 2024. On March 31, the Committee will review all applications received at that time. Vendors will be notified via email about their application status. The Committee will review applications every two weeks until the vendor sites are sold out.
- Site assignments will be emailed to all vendors by June 15, 2024.
- Sites may be shared by 2 vendors (max). Please include names and information for both vendors on the application and both vendors must sign the application.
- Vendors must indicate their 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> site choices. "Same site as last year" is not acceptable.
- We reserve the right to limit the number and types of vendors; the decisions of the Committee are final. Application fees will not be processed until a vendor's application is accepted by the Committee.
- Applications, with checks or money orders payable to SUMC (NO cash), should be mailed to:  
**SUMC Fall Festival, Attn: Anna Henry, 800 13<sup>th</sup> Avenue N, Surfside Beach, SC 29575.**  
***Applications cannot be dropped off or presented in person at SUMC.***
- When the Festival sites sell out, remaining vendor applications may be placed on a waiting list. Vendors will be notified via email if they are on the waiting list.
- Vendors are responsible for collecting & reporting sales tax.
- **PLEASE NOTE:** all vendors must have a Surfside Beach business license in order to participate in this Festival. Vendors who do not have a SSB license will be included in the SUMC group license for this event only. SUMC will absorb the cost of the Fall Festival temporary licenses for all vendors.

- No vendor baked goods are allowed due to the UMW Bake Sale.
- SUMC is a **SUBSTANCE FREE** campus; no smoking, vaping, alcohol, or drugs are allowed at any time on our campus (this includes during set up and take down).
- Vendors are not allowed to bring pets.
- In 2018 the City of Surfside Beach banned all single-use plastic bags within the city limits. Vendors must provide PAPER BAGS OR BIODEGRADABLE PLASTIC BAGS (green) only.
- There is no public Wi-Fi available.
- Sites are approximately 12'x12' – please note that there may be some site irregularities due to landscape elements.
- Vendors must provide and are responsible for their own tables/chairs/tents; tents must be secured on all four corners at all times.
- Vendors are required to stay within their 12' x 12' site – NO exceptions.
- No generators are allowed.
- SUMC cannot provide assistance with loading/unloading or set up/take down.
- The 13<sup>th</sup> Avenue sidewalk cannot be used/blocked by vendors at any time.
- Handicapped parking signs/areas cannot be blocked by vendors at any time.
- Vendor parking will be at First Baptist Church, 711 16th Ave N, Surfside Beach, SC 29575 (about 1/3 mile from SUMC). SUMC will provide golf cart shuttles to/from the vendor parking lot before, during, and immediately after the Festival.
- NO vendor parking is allowed on either side of 13<sup>th</sup> Avenue North; along 17 Business North; in the SUMC parking lot; or the bank parking lot in order to allow for maximum customer parking. SUMC Security will be monitoring these areas; cars that are parked too long are subject to towing at the owner's expense.
- Vendor handicapped parking is available; vendors must have current handicapped parking permits and notify SUMC in advance so space can be reserved (please use the checkbox on the application).
- To alleviate congestion on Saturday evening, please pack all your items before retrieving your car.
- Checks deposited by SUMC and returned by the bank for insufficient funds or other reasons will incur a \$35 fee. The vendor must replace the check and pay the returned check fee with cash or a money order by the notified deadline. Failure to do so will result in forfeiture of the site reservation and further collection action.
- Vendors who wish to cancel their site reservations need to notify the Festival as soon as possible (contact info above). Refunds may be requested and will be determined on a case-by-case basis. NO refunds will be made after September 1, 2024.
- There will be no refunds in case of inclement weather.
- No refunds will be made for vendors who paid the site fee and do not attend the event.
- Surfside United Methodist Church is not responsible for any loss or injury to the vendor, their associates, or their property/goods.
- Set up for all vendors is Thursday October 17, 2024 after 12:00 noon. The church building will be closed at 6:00 pm on Thursday. **NO vehicles are allowed in the vendor areas after Thursday night.**
- Vendors are strongly encouraged to set up on Thursday afternoon/evening as all parking on 17 Business, 13<sup>th</sup> Avenue (both sides), and the SUMC parking lot will be blocked from Thursday night - Friday morning and Friday night - Saturday morning until the Festival opens.
- SUMC will be providing security by Surfside Beach Police Officers on both Thursday and Friday nights.
- All communication including acceptance & site assignment will be via email, so please keep all SUMC Fall Festival emails.

**SURFSIDE UNITED METHODIST CHURCH  
2024 FALL FESTIVAL VENDOR APPLICATION**

Name(s):					
Business Name:					
Street:					
City:		State:		Zip	
Primary Phone:		Secondary Phone:			
Email Address:					
Type of Items (be specific):					
<input type="checkbox"/> I have a Surfside Beach business license (enclose a copy) <b>OR</b> <input type="checkbox"/> my business is a 501(c3) non-profit <b>OR</b> <input type="checkbox"/> I need to be included in the SUMC Surfside Beach temporary event license (SUMC will absorb the cost) <input type="checkbox"/> SUMC member <input type="checkbox"/> Vendor handicapped parking needed (valid state permit required) <input type="checkbox"/> I would like SUMC Hospitality coverage for breaks					
Time participating in the SUMC Fall Festival: <input type="checkbox"/> 1 <sup>st</sup> year; <input type="checkbox"/> 2-5 years; <input type="checkbox"/> 6-9 years; <input type="checkbox"/> over 10 years					
Site Fee:	\$175				
Site choice #1		Site choice #2		Site choice #3	
<i>Please Note: we will do our best to honor your site preference(s); "same as last year" is unacceptable</i>					
<i>Vendors who have participated in at least 1 Fall Festival during the last 3 years do not need to complete this section; your information is on file.</i>					
Website, Facebook page, or Etsy information: _____ <b>OR</b> <input type="checkbox"/> pictures enclosed (max: 6) or <input type="checkbox"/> emailed to <a href="mailto:FallFestival@surfsideumc.org">FallFestival@surfsideumc.org</a> (max: 6)					
Comments:					

**AGREEMENT (all vendors):** *I/We agree to all terms and conditions as stated on pages 1 & 2 of this application. Failure to adhere to the terms and conditions may result in dismissal from the Festival and forfeiture of the site fee. (Both vendors must sign for shared sites)*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<b>FALL FESTIVAL USE ONLY</b>			
Date application received:	Amt Paid: \$	Ck#	By: _____
Site number(s) assigned:	Date: _____	By: _____	Confirmed: _____